

SOUTHERN CALIFORNIA DEAF GOLF CLUB - BY-LAWS

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# SOUTHERN CALIFORNIA DEAF GOLF CLUB - BY-LAWS

## Article I - Title

### Section 1 – Name

The name of the Club shall be “Southern California Deaf Golf Club” (SCDGC), hereinafter referred to as the Club; and it shall operate pursuant to the laws of the State of California and the United States of America.

## Article II - Purpose

### Section 1 – First

To stimulate interest in golf at the Southern California Deaf Golf Club by bringing together a group of golfers desirous of forming a golfing organization.

### Section 2 – Second

To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit, and to promote and conserve the best interests and true spirit of the game of golf as embodied in its ancient and honorable traditions.

### Section 3 – Third

To encourage conformance to the USGA Rules of Golf by creating a representative authority.

### Section 4 – Fourth

To maintain a uniform system of handicapping as set forth in the USGA Handicap System and issue SCGA/USGA Handicap Indexes to the members.

### Section 5 – Fifth

To provide an authoritative body to govern and conduct club competitions.

## Article III - Membership

### Section 1 – Eligibility

Membership shall be available to all deaf and hard of hearing golfers and those who have a genuine interest in the deaf community. There shall be at least 10 members with a maximum membership of 75.

### Section 2 – Non-Transferable

Memberships in the club are individual and non-transferable.

### Section 3 – GHIN

Only golfers with a reasonable and regular opportunity to play golf with fellow members and who can personally return scores for posting may be members and receive SCGA/USGA Handicap Indexes from the club.

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### Section 4 – Limitations

Membership confers no voice in the operation of any golf courses, clubhouses or any facilities of the courses.

### Section 5 – Privileges

Membership confers no special privileges in connection with any golf course.

### Section 6 – Duration

Memberships in the club are for a calendar year only, with all memberships expiring on December 31st.

### Section 7 – Calendar Year

The fiscal year for the club will be January 1st through December 31st.

### Section 8 – Requirements

Each candidate for membership shall be proposed and seconded by two active members in good standing. The Board of Directors shall act upon each proposal by vote and two negative votes shall disqualify any candidate.

### Section 9 – Honorary Memberships

The Board of Directors may confer honorary memberships upon those whom they feel have contributed to the advancement of golf. The unanimous affirmative vote of the Board shall be required to approve such action.

### Section 10 – Suspension, Expulsion & Rights

In the event that any member of the club shall commit any act which reflects discredit or disrepute thereon or shall refuse or neglect to comply with rules and regulations adopted by the Board of Directors or the duly appointed officers, such member shall be subject to suspension or expulsion after [ten days] written notice and the right to be heard, by a vote of two-thirds of the Board of Directors at any regular meeting or special meeting called for such purpose.

### Section 11 – Meetings

The annual meeting of the Southern California Deaf Golf Club shall be held in conjunction with the SCDGC Annual Championship which is hosted during the final quarter of each year; date, time and place to be determined by the Board annually. The Board of Directors shall provide for the holding of such other meetings as may be deemed necessary or desirable and they shall call special meetings upon written petition by not less than [ten percent of the membership].

### Section 12 – Quorum

A legal quorum at the annual meeting shall be [ten] members present in person or by proxy. Each active member in good standing shall be entitled to one vote.

### Section 13 – Fee Structure

All membership fees and dues shall be established by the Board of Directors from time to time in such amounts as they deem to be adequate to operate and maintain the club. Members shall be liable for dues until their [written resignation has been received and accepted]. All monies

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collected shall accrue to the benefit of the membership.

### Article IV - Board of Directors

#### Section 1 – Composition

The Board of Directors shall consist of five (5) members in good standing of the Southern California Deaf Golf Club and they shall exercise all powers of management of the club not specifically excepted by these By-Laws.

#### Section 2 – Nominations

At least four weeks prior, the Board of Directors shall post upon the organization website a list of nominees to fill any vacancies for the term of office beginning on the day of the Annual Meeting. Names of other members in good standing may be nominated by petition signed by at least [two] members and submitted to the Board at least two weeks prior to the Annual Meeting. At least one week prior to the Annual Meeting, a list of all candidates nominated shall be emailed to each member at their last known email address and a copy of such list shall be posted on the organization website.

#### Section 3 – Votes

Voting shall be a written [or email] ballot and those names receiving the greatest number of votes cast shall be declared to be elected.

#### Section 4 – Election

Election of board members are held in conjunction with the SCDGC Annual Championship which is typically held during the final quarter of each year; date, time and place to be determined by the Board annually. Voting shall be done by membership ballots at the Annual Championship. Election results shall be determined by majority count; the board candidates who receive the highest number of votes shall become the elected members of the Board for the new term. At each Annual SCDGC Championship, a total of five (5) SCDGC Board Members shall be elected for a term of one (1) year.

### Article V - Term of Officers

#### Section 1 – Term

The board officers shall be elected to a term of one (1) year. The term begins on January 1st and ends on December 31st of the year following election results.

#### Section 2 – Determination

Officers: The members of the board shall determine their respective duties as officers of the board. The officers shall be comprised of President, Vice President, Secretary/Treasurer, Handicap Chairperson, and General Counsel.

#### Section 3 – Duties

Duties: The Board of Directors shall have control of the Club and all of its assets. They shall approve and execute all leases, contracts, or other documents necessary for the operation of

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the Club.

### Article VI - Meetings

#### Section 1 – Frequency

The Board of Directors shall hold its Annual Meeting during the final quarter of each year and additional meetings as deemed necessary by the President or when requested in writing to the Secretary by any SCDGC member.

#### Section 2 – Committees

Special and Standing Committees may be established by the President or by a majority vote of the board. The committees shall meet in accordance with their objectives as deemed necessary.

### Article VII - Vacancies

#### Section 1 – Presidential Replacement

In the event the Office of President becomes vacant for any reason, The Board of Directors shall elect a new President by majority vote to serve out the balance of the vacated term. The Board of Directors shall also elect a new member to the board to fill this newly created vacancy.

#### Section 2 – Appointment

In the event of a vacancy in any other office, the Board of Directors shall appoint a Board member to complete the term of the vacated office, as well as a new Board member to fill the Board vacancy thereby created.

### Article VIII - Duties of Officers

#### Section 1 – President

President - It shall be the duty of the President to direct and oversee the day-to-day operations of the Club. The President runs the regular and special meetings of the Board of Directors. The President shall vote only when necessary to break a tie.

#### Section 2 – Vice President

Vice President - It shall be the duty of the Vice President to assist the President in the administration of all Club duties and activities. The Vice President shall act as President in the absence of the President.

#### Section 3 – Secretary/Treasurer

Secretary/Treasurer - It shall be the duty of the Secretary to notify all board members of all meetings, to keep minutes of all meetings of the Board of Directors, to maintain membership status of all members, and to conduct all necessary correspondence of the Club as directed by the President, or by vote of the members of the Board of Directors. It shall be the responsibility of the Treasurer to receive all Club funds and at the earliest convenient date, deposit it into appropriate Club accounts. The Treasurer shall keep a written accounting record of all financial

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transactions, showing in full detail the receipts and disbursements. The Treasurer shall maintain complete and accurate record of accounts, and report financial results to the Board of Directors at least annually and/or upon special request. The Treasurer shall prepare operating statements at least annually, and supervise timely preparation of all required tax documents. The Treasurer shall act as President in the absence of the President and Vice President.

### Section 4 – Handicap Chair

Handicap Chairperson - It shall be the duty of the Handicapped Chairperson to maintain the handicap of each golfer according to GHIN standards and provide the handicap and index for each golfer at our golf tournaments.

### Section 5 – General Counsel

General Counsel - It shall be the duty of the General Counsel to serve as an advisor and/or consultant to the board. The General Counsel should be the voice of reason and represent the best interests of the Club's members during the meetings of the Board of Directors.

### Section 6 – Standing Rules

The Board of Directors shall specify additional duties for each of the five (5) positions, commensurate with the skills and abilities of each board member according to organizational needs. For instance, if the Vice President possesses web/technology skills, then said responsibilities for maintaining website should be notated in the Standing Rules for the year of the term.

### Article IX - Bank Accounts

All Club bank accounts shall be in financial institutions, which are members of the FDIC, FSLIC, SPIC or a similar federal insurer or guarantor, and no account accounts and withdrawals from any other accounts shall require the signature and balance shall at any time exceed its insured amount. Checks drawn on all checking counter signature of at least any one (1) of the officers described in Article V, Sections 1 and 2.

### Article X - Committees

The President recommends, and the Board of Directors shall vote to approve on whether to create a new additional committee, either ad-hoc or standing, as deemed necessary for the proper functioning of the Club. The Board shall name a chairperson, preferably an existing Board member, as well as two other members to serve on any of these committees.

### Article XI – Standing Rules

The Board of Directors, upon becoming newly elected officers, should review the Standing Rules and make any necessary modifications for the upcoming calendar year. Standing rules are used to determine changes to membership fees, supplemental rules, and tournament awards which include, but are not limited to, Closest to the Pin, Fewest Putts, Longest Drive, Low Gross, Low Net, and Championship Flight(s). A listing of the awards is to be determined by majority vote of the Board of Directors on an annual basis. Such rules are designed to allow for cyclical flexibility which would otherwise be difficult with regard to bylaw changes and ratifications.

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### **Article XII - Dissolution**

Upon dissolution of the Club, all assets must be distributed (feedback to be collected as recommended by the existing members... To Be Determined).

### **Article XIII - Non-Discrimination Policy**

The Club makes every effort to conduct its official business without discrimination with regard to age, gender, sexual orientation, color, race, creed, national origin, religious persuasion, marital status, political belief and disability

### **Article XIV - Rules of Order**

All procedural matters not specifically covered herein shall be governed by the rules of procedure as described in Robert's Rules of Order.